

BINGLEY TOWN COUNCIL



Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

MINUTES OF THE REMOTE MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON WEDNESDAY 14th OCTOBER AT 6:30PM

Start: 6:30PM
Finish: 7.55PM

Councillors present:	Owen, Clough, Goode, Simpson, Brazendale and Williams
Councillors in attendance not a member of this committee:	
In attendance:	
Members of the public:	Two members of the public

2021/59 Apologies for absence

- a) To note apologies for absence
- b) To receive and consider apologies for absence
- c) To approve reasons for absence

Councillor Miah's apologies and reasons for absence were noted. **Resolved** to approve the reasons for absence for Councillor Miah.

2021/60 Disclosures of interest

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest
- c) To grant any requests for dispensation as appropriate.

None

2021/61 To confirm as a correct record the minutes of the meeting held on Wednesday 9th September 2020

Resolved that the minutes of the meeting held on Wednesday 9th September be approved as a correct record.

2021/62 Public Participation

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

Two members of the public were present.

2021/63 Grants to community groups

- a) To consider an application for a grant of £500 from Eldwick Scout and Guide Parents Association
- b) To receive reports on previous grant-funded activity
- a) **Resolved** to approve the application from Eldwick Scouts and Guides Association for a grant of £500 towards the cost of roof repair.
- b) **Resolved** to accept reports and receipts from grant recipients.

Resolved to write to Bingley Chamber of Trade to request report and receipts for grant awarded for Christmas event.

Noted Thanks from Cottingley Community Association for support from Bingley Town Council and particular mention given to the work of Councillor John Goode for his work on the project.

2021/64 Allotments

To consider the tree condition management report for the Beck Lane allotments and take any action as necessary

Resolved to seek quotes for recommended work and to include quotes for trimming of ivy at the base of selected trees. Map of these trees to be provided by the Allotments Representative.

Two members of the public left the meeting at 7.10

2021/65 Standing Orders

To receive a report on a review and make any necessary recommendations to full council as necessary

Resolved to accept report and recommend to Full Council for acceptance.

2021/66 Financial Regulations

To receive a report on a review and make any necessary recommendations to full council as necessary

Resolved to set aside report in Councillor Miah's absence and to give the Town Clerk the opportunity to comment before November Meeting of Finance and General Purposes Committee.

2021/67 Budget- 2020-2021

To receive an initial draft of the budget for 2020-2021 (to follow)

The following ideas were put forward:

- £25k be included for Grants
- £2k be included for Emergency Support
- £250 be included for Planning Documents (decision of NPWG)
- £14,500 be included for Green and Clean as per appendix
- £2,500 be included for Neighbourhood Plan (decision of NPWG)
- Add an additional £8k to the existing £12k budget for Changing Places, making a total of £20k, to be set aside as a reserve (designated fund).
- £10k be included for Climate Emergency
- An allowance for Election Reserves to be included.
- Members be asked to consider the cost of pavement waymarking signs as the Canal and River Trust no longer propose to fund this.
- Budget for repairs and maintenance to be allocated
- Extra staff costs to be considered in light of the ongoing staffing review.

The budget will need further discussion at the November F&GP meeting.

2021/68 Christmas

To consider expenditure of up to £155 on a banner for the Christmas tree (attached)

Resolved to allocate up to £155 for the design and production of a Christmas banner.

2021/69 Gritting

To consider expenditure on grit bins and grit refills and make any recommendations to full council as necessary

No information available. To be brought back to November meeting.

2021/71 Finance

a) To receive the signed bank statements and reconciliations for September

b) To minute balances

Not available. To be brought forward to November meeting.

2021/72 To review risk, identifying any new or unacceptable levels of risk to the Town Council

Risks identified in the opening of the Town Council Hub to reputation, maintenance. Facilities management group needed.

2021/73 Next Meeting of the Finance and General Purposes Committee

To note the date for the next Finance and General Purposes Committee meeting as being Wednesday 11th November 2020.